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## TS – 001-2025

### SNOW REMOVAL AND ICE CONTROL POLICY

**NOTE:** *Very minimal snow clearing, or other winter maintenance will be conducted during a Winter Storm Event and if there is limited or near zero visibility all operations will cease until conditions improve to safeguard both the public and Town employees.*

#### 1. Scope

To establish a policy for governing the management of snow removal and ice control in the Town of Oxbow.

#### 2. Purpose

The purpose of this policy is to establish a framework indicating the level responsiveness of service for snow removal and ice control.

#### 3. Definitions

**“Freezing Rain Event”** means incidences of rain causing ice accumulation on street and sidewalk surfaces.

**“Priority Street Route”** means major arterial streets.

**“Residential Street Route”** means minor collector streets and residential streets not otherwise designated.

**“Secondary Street Route”** means minor arterial and major collector streets.

**“Sidewalk Snow Removal Route”** means sidewalks along arterial and collector streets where the Town performs sidewalk snow removal.

**“Street Sanding”** means the application of granular material and or salt to improve traction at, and along approaches to street intersections.

**“Winter Storm Event”** means adverse conditions where wind, or a combination of wind and precipitation, results in snow accumulation on street and sidewalk surfaces usually accompanied by reduced visibility, cold temperatures, and wind chill.

#### 4. Authority

The Public Works Foreman or designate shall be responsible for determining the level of response and initiating snow removal and ice control activities as contained in this policy.

#### 5. Street Plowing

- a) Snow removal efforts will begin when an accumulation of snow has reached 5cm(2in) or when there has been excessive drifting.
- b) Plowing will be done in accordance with the Street Route Priority Map identified in Schedule "A".
- c) In all cases plowing and snow removal will ensure access to all fire hydrants.
- d) Residents are not permitted to park on the street overnight during snow removal operations.
- e) In all cases reasonable efforts will be made to avoid blocking driveways. Once all streets with the Town have been cleared of snow the Town may clear ridges from across driveways if the ridge is greater than 8 inches in height. Any resident requiring immediate clearing of their driveway, should plan with a private contractor at their own expense.
- f) Care will be taken when plowing not to cause damage to lawns, ornaments, fences, etc. If damage occurs, the town will assess the damage and take the appropriate action.
- g) It is common to plow snow from the center of the streets to each side onto boulevards and into ditches where possible.
- h) Where sidewalks are adjacent to the street the snow will be plowed to the center and removed as soon as is practical.

#### 6. Sidewalk Clearing

- a) Residents are required to clear the snow and ice off sidewalks in front of their homes within 24 hours of a snow fall.
- b) The Town is responsible for clearing snow and ice off sidewalks along:
  - i. Main Street from Railway Avenue to Wylie Avenue;
  - ii. Prospect Avenue from Bow Street to Ewen Street;
  - iii. Peters Avenue from Bow Street to Ewen Street;
  - iv. Ewen Street from Prospect Avenue to Marion Avenue;
  - v. Marion Avenue from Tupper Street to Main Street; and
  - vi. Around the school and along Tupper Street to Marion Avenue.

#### 7. Parking Lot Clearing

The Town is responsible for clearing snow and ice from the following parking lots:

- i. Friendship Center;
- ii. Memorial Hall; and
- iii. Library
- iv. Rink
- v. School Bus Parking Areas.

**8. Snow Storage**

- a) Predetermined temporary snow storage sites will be utilized until the storage mounds exceed 72in (6ft) in height or when there is a potential to cause safety or drainage concerns.
- b) Temporary snow storage east of the Oxbow Prairie Horizons School will be done in such a manner to not interfere with school buses.

**9. Street Sanding & Salting**

- a) Street sanding or salting occurs regularly throughout the winter months and streets are monitored by staff daily.
- b) Streets will be sanded or salted after graders or other equipment have sufficiently cleared them of snow or after a freezing rain event.
- c) Emphasis will be placed on intersections, corners, school zones, playground zones and known problems areas.
- d) Sand or salt is used during snow and ice control operations depending on the outside temperature and assessment of Public Works.

**10. Other Provisions**

- a) Property owners are not permitted to place snow on public property. This includes blowing snow onto the street, piling snow on boulevards, municipal reserves, etc.
- b) Between winter storm events, routes will be maintained in accordance with the priority levels outlined below. As stated in Section 5(b) above, if more snow is received before Town staff can plow all routes, they will return to Priority 1 and plow by priority before finishing lower priority streets. If there are multiple back-to-back storms, there may be a significant delay before the lower priority streets can be plowed and cleared.
- c) Except for certain designated alleys which are generally lanes and alleys that do not have street access, and alleys/lanes that need to be cleared at the Town's own facilities, back-alley plowing will not be performed at any time during the winter months.
- d) The Town will endeavor to communicate with residents regarding Snow Removal operations through this policy, through the city website, and through the All-Net Connect system.

**11. Rescind Previous Policy**

The Policy Rescinds Policy TS-001-2023.



  
MAYOR

  
ADMINISTRATOR

# SCHEDULE A TS-001-2023

